
MINUTES OF A MEETING OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES, ILLINOIS, HELD Via LIVESTREAM
April 20, 2020 AT 7:00 P.M., CLOSED SESSION 6:30 p.m.

Call to order

President Kristin Fitzgerald called the meeting to order at 6:32 p.m. Board members present: Kristin Fitzgerald, Kristine Gericke, Joe Kozminski, Janet Yang Rohr, Donna Wandke, Paul Leong (arrived at 6:33 p.m.) and Charles Cush (arrived at 6:38 p.m.)

Administrators present were:

Dan Bridges, Superintendent,
Bob Ross, Chief Human Resources Officer,
Michael Frances, Chief Financial Officer/CSBO

Closed Session

Donna Wandke moved, seconded by Janet Yang Rohr to go into Closed Session at 6:32 p.m. for consideration of:

1. Pursuant to 5 ILCS 120/2(c)(21) Discussion of minutes lawfully closed under the Open Meetings Act, for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.03/16/2020
2. Pursuant to 5 ILCS 120/2(c)(1) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District.
3. Pursuant to 5 ILCS 120/2 (c)(2) Collective negotiating matters between the public body and its employees or their representatives.

Meeting Opening

Kristine Gericke made a motion, seconded by Joe Kozminski to return to Open Session at 7:01pm. A voice vote was taken. Those voting yes: all No: None. The motion carried

Welcome and Mission

Kristin Fitzgerald welcomed all and read Naperville Community Unit School District 203's Mission Statement.

Roll Call

Board members present: Kristin Fitzgerald, Donna Wandke, Charles Cush, Paul Leong, Joe Kozminski, Kristine Gericke and Janet Yang Rohr.

Student Ambassadors present: None.

Administrators present: Dan Bridges, Superintendent, Roger Brunelle, Chief Information Officer Michael Frances, Chief Financial Officer/CSBO, Chuck Freundt, Assistant Superintendent for Elementary Education, Christine Igoe, Assistant Superintendent for Student Services, Rakeda Leaks, Executive Director of Inclusion and Diversity, Sinikka Mondini, Executive Director for Communications, Patrick Nolten, Assistant Superintendent for Assessment and Accountability, Bob Ross, Chief Human Resources Officer, Nancy Voise, Assistant Superintendent for Secondary Education, and Jayne Willard, Assistant Superintendent for Curriculum and Instruction.

Pledge of Allegiance

Led by Board of Education

Good News

Superintendent Bridges we are here, healthy and able to have our board meeting. Buildings are closed but learning continues. There are a number of staff creating PPE for our first responders and donated to local facilities.

Public Comment

C. Tipton-Due to Covid19, the district has had lower costs (lower overhead costs, less staff, etc.) and homes have had an increase in expenses due to job loss and stay-at-home order. How is the district taking this into consideration as families struggle to pay the upcoming property taxes? How is the district making taxpayers whole?

Monthly Reports

- Treasury Report- The Board received the February Treasurer’s Statement
- Investments- The Board received the February Investment Report
- Insurance-The Board received the February Insurance Report
- Budget-The Board Received the February Budget Report

Action by Consent:

1. Bills and Claims from Warrant #1024298 thru Warrant #1024788 totaling \$27,800,613.55 for the period of March 17, 2020 to April 20, 2020.

2. Adoption of Personnel Report

| | Effective Date | Location | Position |
|---|----------------|------------------|------------------------------|
| RESIGNATION-ADMINISTRATION | | | |
| Jennifer Schemidt | 30-Jun-20 | Maplebrook | Assistant Principal |
| REASSIGNMENT-ADMINISTRATION TO CERTIFIED | | | |
| Ryan DeBora | 17-Aug-20 | MJHS | Classroom Teacher |
| Jennifer Hervey | 17-Aug-20 | NNHS | IC-Special Education |
| APPOINTMENT-ADMINISTRATION | | | |
| Andria Mitchell | 1-Jul-20 | Ranch View | Principal |
| REASSIGNMENT - ADMINISTRATION | | | |
| Erin Anderson | 1-Jul-20 | PSAC | To Be Determined |
| Nancy Voise | 1-Jul-20 | MJHS | Principal |
| RESIGNATION-CERTIFIED | | | |
| Jeanne Costanza | 13-Aug-20 | NNHS | Certified School Nurse |
| Jeanette Harris | 1-May-20 | Student Services | Supervisor-Health Services |
| Tracy Meisinger | 13-Aug-20 | Mill Street | 5th Grade Dual Language |
| APPOINTMENT-CERTIFIED FULL-TIME | | | |
| Susan Bowman | 17-Aug-20 | Scott | Occupational Therapist |
| Rebecca Ciesla | 17-Aug-20 | Mill St. | 2nd Grade |
| Roselyn Govostis | 17-Aug-20 | Mill St. | 5th Grade Dual Language |
| Patricia Hanafi | 17-Aug-20 | Mill St. | Kindergarten Dual Language |
| Samantha Herron | 17-Aug-20 | Scott | Learning Behavior Specialist |
| Alexa Kurtides | 17-Aug-20 | Prairie | School Psychologist |

| | | | |
|--|------------------|-------------------|--------------------------------|
| Rodolfo Perez | 17-Aug-20 | JJHS | Lang Arts/Soc Sci Dual Lang |
| Lauren Sayles | 17-Aug-20 | Mill St. | Learning Behavior Specialist |
| Mei-lin Schreiner | 17-Aug-20 | Meadow Glens | Learning Behavior Specialist |
| Marisa Schwerin | 17-Aug-20 | JJHS | School Psychologist |
| APPOINTMENT-CERTIFIED PART-TIME | | | |
| Emily Kopf | 17-Aug-20 | Mill St. | Learning Commons Teacher (50%) |
| RE-EMPLOYMENT-CERTIFIED FULL-TIME | | | |
| Timothy Banas | 17-Aug-20 | NCHS | Science |
| Mary Dermos | 17-Aug-20 | ARECC/River Woods | Certified School Nurse |
| Christopher Feid | 17-Aug-20 | NCHS/NNHS | Technology Education |
| Alexandria Gohla | 17-Aug-20 | KJHS | School Social Worker |
| Angelica Gonzalez | 17-Aug-20 | Mill St. | School Social Worker |
| Ellen Hanson | 17-Aug-20 | NCHS | Foreign Language-Spanish |
| Jennifer Hoffmann | 17-Aug-20 | Maplebrook | Kindergarten |
| Andrew Jensen | 17-Aug-20 | NNHS | Art |
| Anna Kuzdraj | 17-Aug-20 | Scott | School Psychologist |
| Anna Marek | 17-Aug-20 | NNHS | Science |
| Shanta Miles | 17-Aug-20 | JJHS | School Counselor |
| Jeff W Miller | 17-Aug-20 | NNHS | Learning Behavior Specialist |
| Kevin Nalefski | 17-Aug-20 | NNHS | Social Science |
| Sage Preston | 17-Aug-20 | NNHS | Foreign Language-Spanish |
| Lisa Ross | 17-Aug-20 | Student Services | Occupational Therapist |
| Nina Vicicondi | 17-Aug-20 | NCHS | Physical Education |
| RE-EMPLOYMENT-CERTIFIED PART-TIME | | | |
| Angela Vock | 17-Aug-20 | NCHS & NNHS | Foreign Language-French |
| EMPLOYMENT OF INTERNS-CERTIFIED | | | |
| Amanda Groom | 17-Aug-20 | JJHS | School Social Work Intern |
| Morgan Malanca | 17-Aug-20 | Maplebrook | School Psychologist Intern |
| Julie Pavon | 17-Aug-20 | NCHS | School Psychologist Intern |
| Gabriel Sievers | 17-Aug-20 | MJHS | School Social Work Intern |
| Antonia Stamatoukos | 17-Aug-20 | NCHS | School Social Work Intern |
| Amber Thompson | 17-Aug-20 | NNHS | School Psychologist Intern |
| Roxanne Young-Sherley | 17-Aug-20 | Mill St. | School Psychologist Intern |
| LEAVE OF ABSENCE-CERTIFIED | | | |
| Amanda Bartman | .40 2020-21 | Prairie | School Psychologist |
| Julia Lindsay | 8/17/20 - 1/5/21 | WJHS | Math |

| | | | |
|---|-------------------|------|----------------------------------|
| REVISED LEAVE OF ABSENCE-CERTIFIED | | | |
| Anna Quinn | 11/26/19 - 4/5/20 | NCHS | LSC/Learning Behavior Specialist |
| RETIREMENT-CLASSIFIED | | | |
| Mary Sutton | 31-May-20 | PSAC | Senior Admin Secretary |
| Ann Kamenjarin | 31-Jul-20 | KJHS | Executive Secretary |
| RESIGNATION-NON-UNION CLASSIFIED | | | |
| Sara McGee | 10-Apr-20 | PSAC | Bookkeeper |
| RESIGNATION-CLASSIFIED | | | |
| Emma Cooke | 27-Mar-20 | NCHS | Campus Supervisor |

3. Minutes 03/16/2020
4. Bid: Bus Purchase
5. Bid: Fuel Bid
6. Bid: NCHS Security Vestibule
7. Bid: NNHS Roof Renovation
8. Bid: Playground at Beebe
9. Bid: Playground at Scott
10. Bid: High School Photography
11. Bid: NNHS Band Uniforms
12. Agreement with Edward Elmhurst Hospital and YMCA
13. DAOES Appointment

Kristine Gericke made a motion to approve the Consent Agenda as presented, seconded by Donna Wandke. Those voting yes: Wandke, Yang Rohr, Gericke, Cush, Leong, Kozminski, and Fitzgerald. No: None.

Student Ambassador Reports

None

Written Communications

Freedom of Information Requests:

Tanner FOIA-Transportation Information

Superintendent/Staff/School Report

Superintendent Bridges celebrated Andria Mitchell as Principal of Ranchview Elementary School. Nancy Voise will be returning to Madison Junior High School as principal. Erin Anderson will be on special assignment.

Proud of team here for their work to keep this district running during this unprecedented time.

He gave a special shout out to our custodial and maintenance staff who have worked hard to keep our buildings ready. Also thank you to those who have made sure we have gotten food to our students and families even during Spring Break. During the eLearning time, our team came together and pulled together a plan. It is not really for a long period so we have transitioned to remote learning. We are guided by guidelines from the state of Illinois. Staff is focusing on SEL and keeping students where they are. We are constantly reevaluating our plan in order to reach all students.

We are under guidance from the state of Illinois to pay as if school is in session.

We completed a quick survey of parents on how this is going. We were able to primarily to learn that students and families are safe with food and housing.

We will continue to be in communication with you regarding activities as we learn.

This has really been a team effort.

President's Report

Thank you, Dan for the work to take care of our families. Thank you for the communication.

IASB and LEND is working to provide us what we need.

Please check your spam for additional virtual trainings regarding guidance on how we lead during this time.

Board of Education Report

None.

Discussion without Action

2020-2021 Board Meeting Calendar

Superintendent Bridges noted that the draft Board meeting calendar is in BoardDocs. We will only review this evening. Mr. Bridges noted meeting exceptions that are not the regular first and third Mondays.

Board Questions/Comments:

It was noted that the April 5, 2021 meeting should actually be on April 6, 2020.

Discussion with Action

Policy Review: Second Reading Policy 4:20 Fund Balances

Superintendent Bridges noted that this policy has been discussed since February. There have been no changes since last time the Board reviewed them. Recommendation is that the Board approve as presented.

Board Questions/Comments:

Board is happy to see some of the recommendations and changes incorporated into the policy. Would it be possible to see the status of these three policies in the monthly reports or on the website? There are several formulas and equations to determine if we are in compliance with these three policies. Can we show the ongoing results?

Michael Frances stated that the policy addresses that the fund balance is a point in time on June 30. The monthly reports already show the monthly draw of the fund balance. The Board does look at the fund balance percentage several times a year.

If we are only reviewing it once a year then we could be out of compliance during the year and not be aware of it.

The spirit is to look at it annually as the revenues and spending is very cyclical. This is another measurement of our spending as a totality. This is how all school districts measure so it helps us compare.

If we project and we look to be out of compliance, the Board will be notified in advance, correct?

Yes, we will not be surprised at the end of the year.

When we look at spending, the percentage can be stated then.

Charles Cush made a motion to approve Policy 4:20, Fund Balances, as presented. Joe Kozminski seconded. Those voting yes: Fitzgerald, Wandke, Gericke, Yang Rohr, Leong, Kozminski, and Cush Those voting no: None. Motion carried.

Policy Review: Second Reading Policy 4:30, Revenue and Investments

Superintendent Bridges noted that this policy has been discussed since February. There was a law change in January 2020 that required us to change our policy to be in compliance. There have been no changes since last time the Board reviewed them.

Recommendation is to approve as presented.

Board Questions/Comments:

None.

Donna Wandke made a motion to approve Policy 4:30, Revenue and Investments, as presented. Kristine Gericke seconded. Those voting yes: Yang Rohr, Cush, Fitzgerald, Wandke, Kozminski, Leong and Gericke. Those voting no: None. Motion carried.

Policy Review: Second Reading Policy 4:40 Incurring Debt

Superintendent Bridges noted that this policy has been discussed since February. There have been no changes since last time the Board reviewed them. Last updated at the request of the Board of Education.

Board Questions/Comments:

None.

Joe Kozminski made a motion to approve Policy 4:40, Incurring Debt, as presented. Janet Yang Rohr seconded. Those voting yes: Fitzgerald, Kozminski, Gericke, Cush, Leong, Yang Rohr and Wandke. Those voting no: None. Motion carried.

Superintendent Bridges noted that we conducted this meeting based on guidance from the State Board of Education. The actions of the Board were limited to those that were timely and essential. We will get back to a regular format in May.

Old Business

None

New Business

None

Upcoming Events

We will be updating the calendar as we receive additional guidance. Some meeting may become virtual. We will have an update soon about student attendance.

We will be finalizing the last day of student attendance.

Adjournment

Janet Yang Rohr moved seconded by Kristine Gericke to adjourn the meeting at 7:33 p.m. A voice vote was taken and the motion carried unanimously.

Approved: May 19, 2020

Kristin Fitzgerald, President, Board of Education

Susan Patton, Secretary, Board of Education